

13 Nov 2001

DFAS-BVFA/SA (Ms. Burns)

MEMORANDUM FOR: Joint Personnel Property Shipping Office

SUBJECT: Vendor Pay Inquiry System

In order to assist the Joint Personnel Property Shipping Office vendors in inquiring about their payments made by the San Antonio Field Location, please use the following instructions:

1. Log on to the DFAS web page at www.dfas.mil
2. Under Money Matters click on the Vendor Pay Inquiry System
3. Click on the Non-MOCAS Vendor Pay Inquiry System Help
4. Click on the preferred option and run the inquiry

For the initial inquiry vendors may need to contact DFAS-SA to obtain their contract number. If they can not find the information through the DUNS Number and CAGE Code inquiry, please contact SrA Johnson at (210) 527-8233, Jesse Hernandez at (210) 527-8491, or Cathy Burns at (210) 527-8620.

//SIGNED//

Catherine Burns

Supervisor, Miscellaneous Section